

OCCUPATIONAL HEALTH & SAFETY COMPLIANCE

SOLUTION SETS:

1] OHS SERVICES

2] OHS TRAINING

3] OHS PRODUCTS



1] OHS SERVICES

A) Pre-Assessments (on-site)

A pre-assessment is a baseline evaluation of client's site to determine the requirements to comply with Occupational Health & Safety Act No. 85 of 1993 in the workplace. (Risk assessment available on requests as per industry.)

B) Audits (on-site)

An OHS Audit is carried out by an auditor (inspector) on-site for large entities and a self-audit solution is available for small to medium sized corporate entities. After inspection walk-through has been conducted, client receives a comprehensive report including identified deviations and recommendations to apply corrective measures.

Audits consist of 6 main sections:

- I. **Document** audit.
- II. **Physical** audit.
- III. **Photographic** evidence.
- IV. **Product** identification.
- V. **Signage** identification.
- VI. **Order** form.

A star graded certificate is issued, valid 1 (one) year to corporate environment entities and 6 (six) months to warehousing, factories, production, engineering or manufacturing entities.

C) Evacuations

Evacuation is a critical part of occupational health & safety systems and good business compliance practice. Our solutions provide our clients with peace of mind that in an emergency the correct protocols will be followed.

Evacuation solutions:

- I. **EVACUATION PLANS** - (Pre-assessment / Evacuation Drills / Evacuation report)
- II. **INDUCTION TRAINING** - (All staff)
- III. **EVACUATION LEADER TRAINING** - (20+ staff = 1 thereafter 1:50 employees)
- IV. **EVACUATION POLICY** - (See OHS File in our PRODUCTS offering)
- V. **EVACUATION SIGNAGE** – (Identified in the AUDIT conducted on-site)

2] TRAINING



ACCREDITATION:

- ✓ SAQA (South African Qualifications Authority) unit standards aligned and developed by Skills Edge.
- ✓ Thrive Learning Facilitation, facilitated accreditation process.
- ✓ Merseta (Manufacturing Sector Education and Training Authorities) accreditation.
- ✓ DoL (Department of Labour) approval by the Chief Inspector to issue certificates for First Aid Level-1.

I. OHS INDUCTION

TARGET GROUP – WHO THE PROGRAMME IS FOR

This programme is aimed at all staff who must have a basic understanding of the legal requirements in terms of occupational health and safety.

The programme can also serve as an introduction to health and safety for health and safety representatives, who are due to complete the unit-standard aligned programme.

Aligned material developed by Skills Edge.

Accredited material used from the full OHS REPRESENTATIVE course listed below.

II. EVACUATION INDUCTION

TARGET GROUP – WHO THE PROGRAMME IS FOR

This programme is aimed at all staff who must have a basic understanding of evacuating from the risk-environment.

Aligned material developed by Skills Edge.

Accredited material used from the full EVACUATION LEADERS course listed below.

III. EVACUATION LEADERS + REFRESHER AVAILABLE

TARGET GROUP – WHO THE PROGRAMME IS FOR

Persons responsible for evacuating and accounting for people and critical resources rescued from the risk-environment.

US 254217 Describe evacuation procedures for all affected persons and movable critical resources/effects

Level 3

Credits 3

IV. OHS REPRESENTATIVES + REFRESHER AVAILABLE

TARGET GROUP – WHO THE PROGRAMME IS FOR

The programme is intended for occupational health, safety and environment representatives in the workplace.

US 259622 Explain the functions of the workplace health and safety representative

Level 2

Credits 3

V. ACCIDENT / INCIDENT INVESTIGATION + REFRESHER AVAILABLE

TARGET GROUP – WHO THE PROGRAMME IS FOR

Persons responsible for investigating incidents at the workplace.

US 120335 Conduct an investigation into workplace incidents

Level 3

Credits 5

VI. FIRE FIGHTING TECHNIQUES LEVEL 1 + REFRESHER AVAILABLE

TARGET GROUP – WHO THE PROGRAMME IS FOR

This programme is aimed at capacitating people on basic, effective fire prevention and firefighting.

US 252250 Apply fire fighting techniques Level 1

Level 1

Credits 3

VII. FIRST AID LEVEL 1 + REFRESHER AVAILABLE

TARGET GROUP – WHO THE PROGRAMME IS FOR

This programme is aimed at people who enter the responsibility for first aid and emergency care in the workplace.

US 119567 Perform basic life support and first aid procedures

NQF level 1

Credits 5

VIII. FIRST AID LEVEL 2 + REFRESHER AVAILABLE

TARGET GROUP – WHO THE PROGRAMME IS FOR

This programme is aimed at people who enter the responsibility for first aid and emergency care in the workplace and want to take their learning to the next level.

US 120496 Provide risk-based primary emergency care/first aid in the workplace

Level 2

Credits 5

IX. FIRST AID LEVEL 3 + REFRESHER AVAILABLE

TARGET GROUP – WHO THE PROGRAMME IS FOR

This unit standard is to enable the first responder to react to emergencies at an advanced first aid level, until the arrival of more professional emergency personnel.

US 376480 Provide first aid as an advanced first responder

Level 3

Credits 8

X. OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENT COMMITTEES

TARGET GROUP – WHO THE PROGRAMME IS FOR

The programme is intended for occupational health, safety and environment committee members.

Aligned material developed by Skills Edge.

XI. MANAGING OCCUPATIONAL HEALTH AND SAFETY

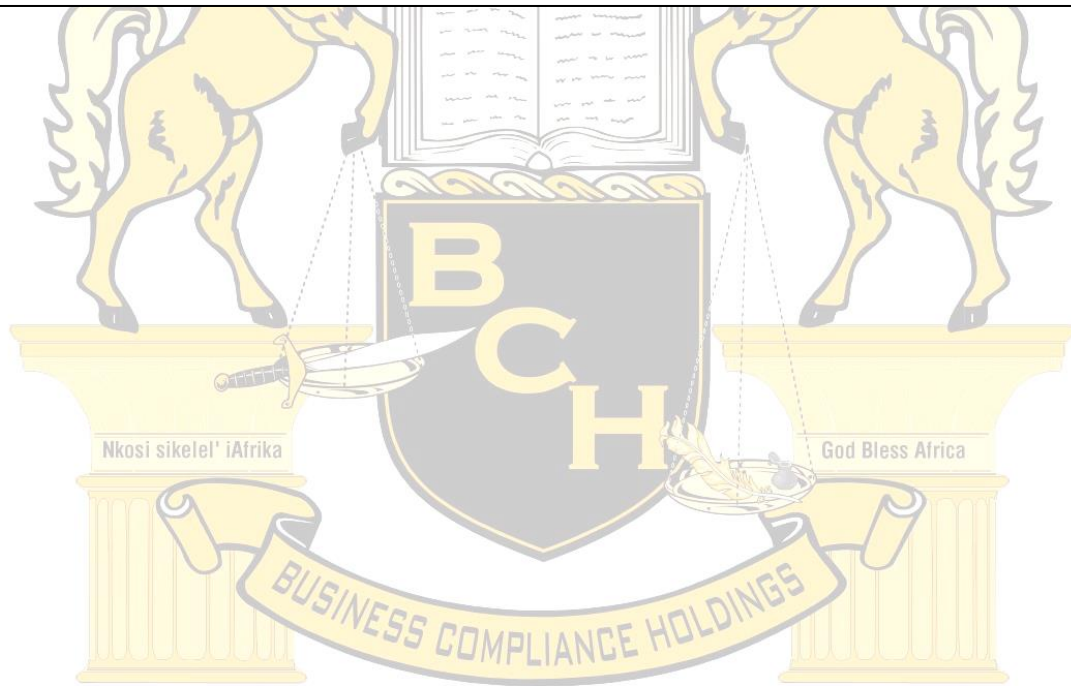
TARGET GROUP – WHO THE PROGRAMME IS FOR

This programme is aimed at persons responsible for managing occupational health and safety in the workplace.

It covers the most important aspects of managing health and safety. Participants will also have to refer to their organisational systems.

Aligned material developed by Skills Edge.

Full training catalogue (85 subjects) available on request.



3] OHS PRODUCTS

SAFETY PRODUCTS PROUDLY SUPPLIED BY:



FULL PRODUCT LIST
AVAILABLE ON REQUEST

DOCUMENTS / CHARTS
OHS Act A5 Booklet
OHS File
EE File (Includes 26 policies or available individually)
SD File (Includes all templates – Appointment letters, minutes of meetings etc.)
DoL WALL CHART ACTS (A1)
Basic Conditions of Employment Act
Compensation for Occupational Injuries & Diseases Act (COIDA)
Construction Regulation Act
Employment Equity Act
Labour Relations Act
Occupational Health & Safety Act (2 x charts)
Skills Development Act
Tobacco Act
DoL WALL CHART ACTS (A4)
Machinery Health & Safety Act Schedule D
SET of CHARTS
Set of all Wall Charts (8 x charts – 7 Acts, excludes Construction & Machinery)
FRAMES (updated charts are easily replaced)
Aluminium Clip Frames A1
Aluminium Clip Frames A4
SET of FRAMES
Set of Aluminium Frames (8 x frames)
FIRE EQUIPMENT
Services (All fire equipment have a mandatory annual service sticker)
Extinguisher 4.5kg DCP (Dry Chemical Powder)
Extinguisher 9kg DCP (Dry Chemical Powder)
Hose Reel 30m PVC
Sprinkler system <small>Nkosi sikalal' iAfrika</small>
Full fire equipment catalogues available (For any fire product requirement) <small>God Bless Africa</small>
FIRST AID EQUIPMENT
Kits - Office (Bag regulation 3 contents)
Kits - Factory / Warehouse (Metal box has regulation 7 contents)
Kits - Vehicles / Trucks (Bag contains regulation 7 contents)
Refill Reg 3 (Good practice is to replace contents annually)
Refill Reg 7 (Includes standard Reg 3 & Reg 7 which is the blood spill kit)
Stretchers
Spinal Immobilisation Boards
Automated Electronic Defibrillator (Demo available on request)
SIGNAGE
OHS Appointee Notice Boards - size A3
Office various - size 190mm X 190mm
Factory / Warehouse various - size 290mm X 290mm
Evacuation assembly points
Customise any signage required
PERSONAL PROTECTIVE EQUIPMENT (PPE)
Full house available (As out sourced solution)
SECURITY PRODUCTS
Full house available (As out sourced solution)

COMPLETE COMPLIANCE

ROLL OUT:

1. Site Assessment.
2. Safety Audit. (on-site)
3. Evacuation Plan.
4. OHS Training.
5. Safety Products.
6. OHS Committee Implementation, Training & Chairing.

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